

Reservation Form
Please use one form for each reservation and fill in all information
International Civil Engineering and Architecture Conference and
International Conference on Smart Grid and Sustainable Energy
18 – 20 March 2020 (Three nights)

Guest Name: Mr. / Mrs. / Ms. Last Name: First Name:		Additional Guest Name: Mr. / Mrs. / Ms. Last Name: First Name:	
Telephone Number : Facsimile Number : E-mail Address:		Telephone Number : Facsimile Number : E-mail Address:	
Arrival Date:	Departure Date:	Arrival Flight / ETA:	Departure Flight / ETD:
ROOM TYPE / RATE: Penta Standard Room <input type="checkbox"/> King / <input type="checkbox"/> Twin (subject to availability) <input type="checkbox"/> Room rate at HKD850 with one daily buffet breakfast <input type="checkbox"/> Room rate at HKD950 with two daily buffet breakfasts - Same rate will be offered for pre and post stay (two days) and room availability is subject to time of request - Free hotel-wide WiFi access - Free local calls - Free use of 24-hour gym - Free use of seasonal outdoor pool for registered guests from May to October - Free standard-routing shuttle bus transfer service to K11 Art Mall in Tsim Sha Tsui (on first-come-first-served basis) - 15 percent discount on laundry - 15 percent discount at eatstreet@pentahotel (except festive seasons, meeting and catering services)		Special Request: (subject to availability) <input type="checkbox"/> Non-smoking <input type="checkbox"/> Smoking <input type="checkbox"/> Other	
- The above room rate is confirmed per room per night and subject to 10 percent service charge. - Rate is only applicable for delegates attending the above event.			
I / WE AGREE TO GUARANTEE THIS RESERVATION BY THE CREDIT CARD LISTED BELOW:			
<input type="checkbox"/> AMEX <input type="checkbox"/> VISA <input type="checkbox"/> MASTER Card no.: _____ Expiry date: _____ Signature: _____			
* Remarks: Reservation will only be confirmed by giving valid credit card information.			
TERMS AND CONDITIONS:			
<u>Cancellation and No-Show Policy</u>			
- All guests will be responsible for the full non-refundable room payment and must be made by credit card at time of booking. Cancellation, amendment made after reservation or no-show, room charge of whole period of stay will be applied. Incidental charges should be settled by credit card or cash upon departure. - Please return this form on or before 17 February 2020 to our Reservations Department at fax number +852 3112 1920 or e-mail to reservations.kowloon@pentahotelsasia.com . Reservations will be subject to availability and confirmation will be notified by return fax or e-mail of this form.			
FOR HOTEL USE ONLY:		Confirmed By:	Date:
Block Code: Sales : Confirmation No.:			
Remarks :			